

WORKING DRAFT POLICY

Carroll County Medical Reserve Corps Criminal Record Check Policy

Policy

The Carroll County Medical Reserve Corps (CCMRC) will complete a criminal record check on all applicants. Criminal record check information will remain confidential.

Purpose

This policy defines guidelines that prevent CCMRC membership. Criminal record checks protect the citizens we serve as well as our unit's integrity.

Procedure

1. Applicants will be provided with a Criminal Record Release Authorization Form to complete as part of the application process.
2. The following violations constitute grounds for denial of CCMRC membership. The services of an applicant **will not** be accepted if the criminal record check shows:
 - a. Registration as a sex offender
 - b. Conviction of a felony
3. The following violations will be reviewed on a case-by-case basis as outlined below in #4. The services of an applicant **may not** be accepted if the criminal record check shows:
 - a. Conviction of a misdemeanor in the past 5 years
 - b. Conviction of Driving Under the Influence (DUI) in the past 5 years
 - c. Current Emergency Protective Order (EPO) or Domestic Violence Order (DVO) in place
4. Case-by-Case Review: The CCMRC Coordinator and Carroll County Coalition for Public Health Director will determine if past conduct is compatible with working as a MRC volunteer. The applicant will be given the opportunity to provide evidence of mitigating circumstances prior to a decision being made concerning qualifications to serve.